

Parish of St Francis of Assisi, Llay and Christ the King, Rossett
Minutes of the Parish Advisory Council
3 July 2014 at 7.45 pm
Parish Hall of St Francis of Assisi

Present:

Canon Lordan –parish priest
Helen Zammit-Willson –chair
Ashley Rogers
John Fernee
Carol Wareing
Roger Chandler
Sheila Humphreys-Jones

Apologies:

Chris Pilsbury
Eileen Davies
Kathy Home
Val German
Geraldine Downing
Lorraine Pizzey

Item		Action								
1.	The meeting opened with a prayer.									
2.	Apologies Apologies were received as above.									
3.	Approval of minutes from last meeting The minutes of the last meeting on 6 March 2014 were approved.									
4.	Action points from last meeting None of the young people took up the offer of a trip to Lourdes. However, two young people are going to Invocation 2014 instead. All the actions outstanding from the previous meeting have been done.									
5.	Update of parish finances A breakdown of the 2013/14 parish accounts was provided showing balances as at 6 April 2014 as follows: <table style="margin-left: 40px;"> <tr> <td>Current account</td> <td style="text-align: right;">£65,456</td> </tr> <tr> <td>Reserve account</td> <td style="text-align: right;">£ 8,231</td> </tr> <tr> <td>No 2 account</td> <td style="text-align: right;">£ 2,875</td> </tr> <tr> <td>Deposit account</td> <td style="text-align: right;">£ 40,000</td> </tr> </table> The net income of the parish, that is after all expenditure was £13,949. However, for 2014/15, this would be reduced for a number of reasons: a) There had been a refund of £2,322 from energy companies who had previously over-estimated the parish energy costs –this income was a one off. b) Diocesan Levies. The diocesan levy for our parish during 2013/2014 was £6194.71. This has been increased to £12,343.00 for 2014/15. From 2014/2015, the levy includes elements for the Bishop’s Fund, Church Students Fund, Poor Missions Fund (the poor parishes of our diocese), Catholic Education Service (CES) and Catholic Media Fund (CNN). For this	Current account	£65,456	Reserve account	£ 8,231	No 2 account	£ 2,875	Deposit account	£ 40,000	
Current account	£65,456									
Reserve account	£ 8,231									
No 2 account	£ 2,875									
Deposit account	£ 40,000									

	<p>year, we will continue to have a second collection for each of these funds but they will no longer be recorded as restricted income on the financial statement, but as general income to the parish.</p> <p>The amounts collected by the parish for these funds during 2013/2014 were</p> <p>Bishops Fund £326.18 Church Students Fund £383.96 Poor Missions Fund £306.79 CES £187.72 CNN £83.05</p> <p>The amounts included within the levy for each of these funds for 2014/2015 are</p> <p>Bishops Fund £1,358 Church Students Fund £987 Poor Parishes Fund £617 CES & CNN £370</p> <p>In December 2013, it was decided to make a deposit into the Diocesan Internal Deposit Scheme (DIDS) to assist the Diocese. Money deposited into this scheme is held in the name of the parish and the amount has been identified by the parish as unlikely to be required for a period of at least 2 years. At present the parish does not receive any interest on its money but by contributing to DIDS an annual interest of 2.5% is anticipated, of which 2% is retained by the Diocese and 0.5% is received by the parish. The parish made a deposit of £40,000 on 19 December 2013. It is proposed that further deposits are made at regular intervals. By making deposits in this way both the Diocese and the parish benefits. The main benefit to the parish is that it retains easy access to its capital by not tying up the maximum it can afford to contribute in one lump sum.</p> <p>The new accounts system (Quicken) has been working very well.</p> <p>Gift Aid records have now been added to the system. The gift aid records are those required by HMRC and the Charities Commission to substantiate the claim each year. Individuals who require their personal records can request them from the Gift Aid co-ordinator, who in this parish is the parish secretary.</p>	Finance Group
6.	<p>Update from Property Group</p> <p>The following actions have been completed since March 2014. This includes actions required by the latest Diocesan Quinquennial inspection report:</p> <p>Combi boiler installed in hall New dual handrails installed for hall emergency exit Corroded iron fitting removed from boiler room wall Church boiler condensate pipe insulated and fixed to wall Bolt fitted to Ladies hall toilet door Hall guttering –slope rectified</p>	

	<p>Trees trimmed beside hall Tap washers replaced in hall kitchen sink and WC New handles fitted to presbytery kitchen taps Tap washer fitted and toilet flush fixed at rear of church Llay church bell supporting beam repainted Hall floodlight problem resolved Mud removed from drain in Llay car park Hard core beside hall raked to below DPC level</p> <p>It is planned to cut hedges in July</p> <p>The Property Group were congratulated on the way they have done all the work.</p>					
<p>7.</p>	<p>Update from social and fundraising committee All fundraising, social events and hospitality are now being provided on a request basis, rather than having a planned programme for the year.</p> <p>Some disquiet was expressed by members of the PAC meeting at this situation, and some discussion was held on how to resolve it. It was suggested that we try and make contact with members of the parish who volunteered for the Social and Fundraising Committee, but who are no longer involved.</p> <p>Geraldine is to provide a copy of the minutes of the original meeting for this purpose.</p> <p>A First Holy Communion Party was held. Many thanks are extended to Lorraine Pizzey who organised the event by buying and preparing food, setting up the hall and cleaning afterwards. Many thanks too to Margaret Thompson, Margaret Robbins and Mary Fisher who assisted on the day.</p> <p>A raffle will be held on 23 July in aid of Wednesday Club funds.</p> <p>The Wednesday Club will stop on 23rd July when it takes a break for the summer. It will begin meeting again on Wednesday 3rd September. It is hoped to have days out for the less able parishioners as we did last year during the break. Numbers will be dependent on the transport available. Venue suggestions are as follows:</p> <p style="padding-left: 40px;">Llangollen with Plas Newydd for afternoon tea The Tweedmill, St Asaph St. Winefride's Well, Holywell, lunch and a garden centre The list is open to other suggestions from those wishing to go.</p> <p>Future events:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%; padding-left: 40px;">October</td> <td>St Francis of Assisi Feast Day coffee morning Including a raffle in aid of the Wednesday Club</td> </tr> <tr> <td style="padding-left: 40px;">23 November</td> <td>Diocesan Youth Mass hospitality</td> </tr> </table>	October	St Francis of Assisi Feast Day coffee morning Including a raffle in aid of the Wednesday Club	23 November	Diocesan Youth Mass hospitality	<p>Geraldine</p>
October	St Francis of Assisi Feast Day coffee morning Including a raffle in aid of the Wednesday Club					
23 November	Diocesan Youth Mass hospitality					

	December	Christmas raffle and coffee morning - date to be decided.	
8.	Update from Sumy	The parish priest from Konotop was interested in sending some parishioners to visit our parish. Unfortunately, he received the information too late to do anything about it this year, but would like to consider it for next year.	
9.	Issues from Parish Groups	<p>a) 100 Club - £615 has been raised last year, however it will be less this year (£450), this is because even though the prize money has been increased, there are less members of the club. It was suggested that the figures for the 100 Club should be itemised in the parish accounts, as this was ring fenced for a specific purpose.</p> <p>b) Mission - The money raised from the Missio boxes also needs to be itemised, even though this is not our money. This will meet an action point from the last AGM. The figures will need to be requested from Erica Rowlands.</p> <p>c) TCC - The main aim of the TCC is to 'develop individuals' capacity and skills to allow them to work on community issues'. Some work is funded by grants, but it will be necessary to focus on fundraising in order to pay the wages of the two full-time organisers.</p> <p>Issues dealt with during the last year were:</p> <p>i) A report presented to the Welsh Assembly Government concerning the environmental impact of Hanson Cement</p> <p>ii) High interest credit</p> <p>iii) Wrexham town policing in order to deal with anti-social behaviour</p> <p>iv) Promotion of the living Wage Charter (Llay parish pay their employees the living wage, £7.65 per hr. rather than the minimum wage, £6.31 per hr.)</p> <p>v) Fairtrade sessions in schools</p> <p>vi) Some training events</p>	<p>Finance Group</p> <p>Helen Zammit-Willson</p>
10.	Arrangements for AGM	The AGM will be held on Sunday 21 September 2014 after 11 am Mass. Helen requested that parish groups provide her with a report to be included in the report compiled for the AGM.	Parish Groups
11.	Any Other Business	<p>A request was made to improve the lighting in the choir loft</p> <p>The next meeting will be held on 20 November 2014 after 7 pm Mass.</p>	
		The meeting ended with a prayer.	

SOCIAL AND FUND RAISING REPORT TO THE PAC

JULY 2014

As stated in my last report to the PAC social, fund raising and hospitality is now on a request or suggestion basis, apart from St. Francis Feast Day and Christmas Raffle and Coffee Morning

First Holy Communion Party requested by Liz Davies was undertaken, many thanks to Margaret Thompson, Margaret Robbins and Mary Fisher.

Wednesday 23rd July, fund raiser raffle during Wednesday Club in aid of funds

Wednesday Club will stop on the 23rd July until the 3rd September and it is hoped to have days out for the less able parishioners as we did last year during the break, numbers will be dependent on the transport available.

Suggested venues at present are

Llangollen with Plas Newydd for afternoon tea

The Tweedmill, St. Asaph

The Holy Well, Holywell, lunch and a Garden Centre but very much open to suggestions from those wishing to go.

October..... St. Francis of Assisi Feast Day Coffee Morning with a Raffle in Aid of our own Wednesday Club

November 23rdDiocesan Youth Mass Hospitality

December.....Christmas Raffle and Coffee Morning (date to be decided)